

JOB NUMBER: \_\_\_\_\_

JOB DATE: \_\_\_\_\_

**REPORTER EXHIBIT WORKSHEET**

REPORTER / FIRM: \_\_\_\_\_

CASE NAME: \_\_\_\_\_

WITNESS: \_\_\_\_\_

**EXHIBIT INSTRUCTIONS:**

Return Original Exhibits:    No    Yes

If "Yes," Return Which Original Exhibits: \_\_\_\_\_

If Originals are to be Returned, Provide Return Name and Address

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Deposition Exhibit Numbers (example: 1-10): \_\_\_\_\_

**SPECIAL INSTRUCTIONS** (RUSH, color pages, oversize documents, CD/USB duplication, flags, etc.):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\*\*\*\*\* OFFICE USE ONLY BELOW \*\*\*\*\*

Total Number of Hard Copies (based on order forms and/or standing orders): \_\_\_\_\_

Duplicate Original Exhibits to be Produced: \_\_\_\_\_

Were TA Forms Included With Exhibits:    Yes    No

Is This a NET-IN Job:    Yes    No

If "Yes," Is DepoTexas Producing Job:    Yes    No

Outside Production Vendor: \_\_\_\_\_

Date and Time to Outside-Production Vendor: \_\_\_\_\_

Date and Time Returned from Outside-Production Vendor: \_\_\_\_\_

**NOTES:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

B&W Pages:	
Color Pages:	
Total Exhibit Pages:	